



## MILLENNIUM CHALLENGE ACCOUNT - KOSOVO

### MINUTES OF OPENING OF TECHNICAL OFFERS

Recruitment Firm for Energy Storage Corporation (ESCorp) employees

Ref. No.: 24-4005

**Offers Submission Deadline:** November 04, 2024, at 15:00 hrs., (Kosovo local time)

**Technical Offers Opening Date:** November 04, 2024, at 15:30 hrs., (Kosovo local time)

#### 1. Attendees, present and online (via MS Teams)

##### On behalf of MCA Kosovo

Drilon Potera, Procurement Director, MCA Kosovo

Patricia Sanchez, Procurement Agent Manager, PA MCA-Kosovo

Afrim Bajrami, Senior Procurement Specialist, PA MCA - Kosovo

Agim Hoxha, Procurement Specialist, PA MCA - Kosovo

Nazmi Gervalla, Procurement Specialist, PA MCA - Kosovo

#### 8 participants attended the meeting on behalf of the Offerors

#### 2. Introduction and Remarks

At 15:30 hrs. (Kosovo local time), and after all the participants were admitted to the meeting via MS Teams, the MCA Kosovo, Procurement Director, Drilon Potera and Procurement Agent Manager, Alba Patricia Sanchez opened the meeting. The MCA-Kosovo Procurement Director informed that the meeting was being recorded.

#### 3. Opening of the Technical Offers

Following the procedures of the RFO, Section 1 ITO 21, all submissions were opened one at a time reading out the name of the Offerors and confirmation of the submissions. The screen was shared with all the participants, to show the cloud folder containing the received technical offers. For transparency, the PA opened directly all the files as received from pCloud. The following offers were received prior to the deadline:

No.	Name of Offeror	Date Received	Time Received (CET)
1.	Consortium Human Power L.L.C. (lead), KosovaJob L.L.C. (Partner 1) <sup>1</sup>	11/4/2024	10:32:49 AM
2.	Consortium The Headhunter Karriera LLC (Lead), Impact Assessment Institute shpk (Partner 1)	11/4/2024	1:28:04 PM
3.	N.SH. Sigma BMC	11/4/2024	1:00:56 PM

<sup>1</sup> During the technical offers opening, the Procurement Agent only read the name of the Lead Company, however the Offer was submitted as a Consortium.



No.	Name of Offeror	Date Received	Time Received (CET)
4.	Consortium DEVAID LTD (Lead), HOJA Consulting SH.P.K. (Partner 1)	11/4/2024	1:42:11 PM

The meeting proceeded with the opening of each offer received in the acceptable format, by verifying if:

- The technical offer was present
- The Technical submission form (TECH-1) was completed and signed.

The offer's opening checklist is in Annex 2 of this meeting minutes.

The technical offers were opened, the TECH-1 form reviewed and confirmed that it has been signed accordingly.

The Procurement Agent confirmed and showed on the shared screen that the Financial Offers Files were received from each Offeror, but without opening the files.


**4. Questions and Answers**

One of the offeror representatives raised the question regarding when it was planned the opening of the Financial Offers. The Procurement Agent Manager replied that this will be announced in due time after the Evaluation of the Technical offers has been completed and approved by MCA-Kosovo.


**5. Closing**

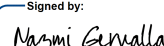
The opening meeting came to an end at 15:38 hrs (Kosovo local time).

**Signed by:**

DocuSigned by:  
  
 Patricia Sanchez, Procurement Agent  
 Manager, PA MCA-Kosovo

Signed by:  
  
 Drlon Potera  
 Procurement Director, MCA Kosovo

DocuSigned by:  
  
 Afrim Bajrami, Senior Procurement  
 Specialist, PA MCA - Kosovo

Signed by:  
  
 Nazmi Gervalla, Procurement Specialist,  
 Procurement Agent for MCA-Kosovo

DocuSigned by:  
  
 Agim Hoxha, Procurement Specialist,  
 Procurement Agent for MCA-Kosovo

**Annexes:**

1. Register of the Offers Received
2. Offers Opening Checklist
3. Meeting Recording



**ANNEX 1**

**Register of the Offers Received**

Recruitment Firm for Energy Storage Corporation (ESCorp) employees  
 Ref. No.: 24-4005

**Offer Submission Deadline:** November 4, 2024, at 15:00 hrs., (Kosovo local time)

No.	Name of Offeror	Date Received	Time Received (CET)
1.	Consortium Human Power L.L.C. (lead), KosovaJob L.L.C. (Partner 1) <sup>2</sup>	11/4/2024	10:32:49 AM
2.	Consortium The Headhunter Karriera LLC (Lead), Impact Assessment Institute shpk (Partner 1)	11/4/2024	1:28:04 PM
3.	N.SH. Sigma BMC	11/4/2024	1:00:56 PM
4.	Consortium DEVAID LTD (Lead), HOJA Consulting SH.P.K. (Partner 1)	11/4/2024	1:42:11 PM

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<sup>2</sup> During the opening process we only read the name of leader, but it has been submitted as a consortium.



ANNEX 2

# Technical Offers Opening Checklist

Recruitment Firm for Energy Storage Corporation (ESCorp) employees  
 Ref. No.: 24-4005

Offers Submission Deadline: November 4, 2024, at 15:00 hrs., (Kosovo local time)

Formal Opening Date: November 4, 2024, at 15:30 hrs., (Kosovo local time)

No	Name of Offeror	City, Country	Form TECH 1 (Tech Offer Submission Form) (present & signed)?	Fin Offer present ?	Comments
	Consortium Human Power L.L.C. (lead), KosovaJob L.L.C. (Partner 1)	Pristina, Kosovo	Yes	Yes	During the opening process we only read the name of leader, but it has been submitted as a consortium
	Consortium The Headhunter Karriera LLC (Lead), Impact Assessment Institute shpk (Partner 1)	Pristina, Kosovo	Yes	Yes	N/A
	N.SH. Sigma BMC	Pristina, Kosovo	Yes	Yes	NA
	Consortium DEVAID LTD (Lead), HOJA Consulting SH.P.K. (Partner 1)	Nicosia, Cyprus	Yes	Yes	NA

**Signed by:**

DocuSigned by:  
  
 Patricia Sanchez, Procurement Agent  
 Manager, PA MCA-Kosovo

Signed by:  
  
 Drilon Potera  
 Procurement Director, MCA Kosovo

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 Specialist, PA MCA - Kosovo

Signed by:  
  
 Nazmi Gervalla, Procurement Specialist,  
 Procurement Agent for MCA-Kosovo

DocuSigned by:  
  
 Agim Hoxha, Procurement Specialist,  
 Procurement Agent for MCA-Kosovo



ANNEX 3

[24-4005 Recruitment Firm for Energy Storage Corporation \(ESCorp\) employees - Opening of Technical Proposals-20241104 153024-Meeting Recording.mp4](#)